

Job description: CCS Service Facilitator  
Insight Counseling & Wellness, LLC  
Madison, WI  
Start date: Immediately

Employment type:

Full-time, exempt, 40 hours per week

Salary range: Commensurate with education and experience

Benefits: Five weeks paid time off, which includes holidays; health insurance, retirement account with employer contribution

Required Education: Minimum of a bachelor's degree in a mental health field; master's preferred

Position Description:

The Service Facilitator provides a wide range of client-centered facilitation or coordination of services and works with consumers in reaching their recovery goals. Services provided may include the coordination of mental and/or physical health care, assistance with housing, money management, medication management, coordination of substance abuse treatment, coordination of vocational and/or education support, and assistance with activities of daily living. The Service Facilitator acts as a case manager for approximately 17-20 clients with mental health and/or substance use needs.

Essential qualifications:

- \* Bachelor's degree in a psychology, social work or related field
- \* Ability to work in collaboration with a variety of behavioral health disciplines
- \* Strong organizational skills
- \* Excellent verbal and written communication skills
- \* Unparalleled attention to detail
- \* Deadline-driven
- \* Ability to be flexible and creative
- \* Ability to utilize Telehealth platforms for client meetings as necessary

Preferred

- \* Master's degree in a psychology, social work or related field
- \* Experience working with children, families and adults with serious mental health and/or substance use concerns in a community setting
- \* Credentialed in good standing with Dane County's Comprehensive Community Services

Responsibilities

- \* Assist CCS consumers in identifying a recovery team
- \* Gather information focusing on the consumer's needs, goals, strengths, desired outcomes, and priorities as part of the assessment process
- \* Ensure that the service plan and service delivery for each CCS consumer is integrated, coordinated and monitored
- \* Represent the clinic and its mission and values to other agencies and the general public

Why Insight?

- \* We offer regular supervision and collaboration with experienced clinicians
- \* We value personal growth and offer a stipend for continuing education
- \* You'll have a guaranteed initial salary while we work together to build your caseload
- \* We offer free yoga classes to all employees
- \* We offer health insurance, a matching retirement fund, generous paid time off and competitive salaries

Insight Counseling & Wellness, LLC, is an equal opportunity employer. Insight celebrates equality; we encourage applications from individuals of all races, ethnicities, spiritual beliefs, and socio-economic status as well as members of the LGBTQIA+ community.