

Job description: CCS Service Facilitator
Insight Counseling & Wellness, LLC
Madison, WI
Start date: Immediately

Employment type:

Full-time, exempt, 40 hours per week

Salary range: Commensurate with education and experience

Benefits: Six weeks paid time off, which includes holidays; health insurance, retirement account with employer contribution

Required Education: Minimum of a bachelor's degree in a mental health field; master's preferred

Position Description:

The Service Facilitator provides a wide range of client-centered facilitation or coordination of services and works with consumers in reaching their recovery goals. Services provided may include the coordination of mental and/or physical health care, assistance with housing, money management, medication management, coordination of substance abuse treatment, coordination of vocational and/or education support, and assistance with activities of daily living. The Service Facilitator acts as a case manager for approximately 17-25 clients with mental health and/or substance use needs.

Essential qualifications:

- * Bachelor's degree in a psychology, social work or related field
- * Ability to work in collaboration with a variety of behavioral health disciplines
- * Strong organizational skills
- * Excellent verbal and written communication skills
- * Unparalleled attention to detail
- * Deadline-driven
- * Ability to be flexible and creative
- * Ability to utilize Telehealth platforms for client meetings as necessary

Preferred

- * Master's degree in a psychology, social work or related field
- * Experience working with children, families and adults with serious mental health and/or substance use concerns in a community setting
- * Credentialed in good standing with Dane County's Comprehensive Community Services

Responsibilities

- * Assist CCS consumers in identifying a recovery team
- * Gather information focusing on the consumer's needs, goals, strengths, desired outcomes, and priorities as part of the assessment process
- * Ensure that the service plan and service delivery for each CCS consumer is integrated, coordinated and monitored
- * Represent the clinic and its mission and values to other agencies and the general public

Insight Counseling & Wellness, LLC, is an equal opportunity employer

To be considered for this position, please send a resume and cover letter to Abigail Kearns at abby@insightmadison.com